

**CONFIRMATION LETTER FOR STUDY ABROAD**

*\*\*\* To be completed by the host institution at the end of the study stay abroad \*\*\**

This is to certify that Mr./Ms. \_\_\_\_\_, a regular degree student at our partner university \_\_\_\_\_ (Germany), was enrolled as an exchange student in the \_\_\_\_\_ Department of our institution.

**A. SEMESTER DATES – Please provide your semester dates (DD/MM/YYYY):**

	The above named student attended the <b>Fall/Winter Semester</b> . The semester dates are as follows:	The above named student attended the <b>Spring/Summer Semester</b> . The semester dates are as follows:
Orientation Period:	___/___/20___ till ___/___/20___	___/___/20___ till ___/___/20___
Lecture Period:	___/___/20___ till ___/___/20___	___/___/20___ till ___/___/20___
Examination Period:	___/___/20___ till ___/___/20___	___/___/20___ till ___/___/20___

**B. ATTENDANCE – Please check all that apply to the above named student:**

- The student attended the entire orientation, lecture and examination period as per the semester dates noted above.
- The student arrived late. His/her first official day on campus was (DD/MM/YYYY) \_\_\_/\_\_\_/20\_\_\_.
- The student left the programme early. His/her last official day on campus was (DD/MM/YYYY) \_\_\_/\_\_\_/20\_\_\_.
- From (DD/MM/YYYY) \_\_\_/\_\_\_/20\_\_\_ until \_\_\_/\_\_\_/20\_\_\_ the student participated in a preparatory language course prior to the beginning of the semester.

**C. CONFIRMATION – Please confirm the accuracy of the information above by completing the section below.**

Name of host institution: \_\_\_\_\_

ERASMUS+ Code of host institution: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Function: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp and Signature: \_\_\_\_\_

**This certification must be completed no earlier than 3 days before the student officially leaves the programme.**