



## INFORMATION LIBRARY

# Services for Students A-Z

Our library supports students in all matters regarding academic research. There are currently over 5,500 printed media located in the campus library and this collection is constantly increasing. Additionally, we offer a wide variety of electronic resources.

### Borrowing Services

Students can borrow books for two weeks and journal issues for one week. When working on theses, the loan period for books is four weeks. Borrowed material can be renewed in person, online, by telephone or email. In case there is a reservation by another user, we will inform you immediately.

### Deutsche Messebibliothek

Regarding information on fairs and events, we recommend you the Deutsche Messebibliothek, especially if you are studying Tourism and Event Management. Our cooperation partner supports you with a variety of research services. Please make an appointment if you are interested.

### Research

### Electronic Resources

Within the SRH Network students have access to e-Resources such as e-Books and e-Journals from various disciplines. Our library has licenses for current e-Resources and archives that are funded by the DFG. Please set up a Proxy-Configuration-URL before using the e-Resources the first time.

### Research

### Handsets

Handsets include media that are set aside for the duration of a particular course and may only be borrowed for one day. There are also photocopies that may be used in exchange for SRH Library Card or Student ID as a deposit.

### **Interlibrary Loan**

In case that certain media cannot be accessed at the SRH or TU libraries, students can request an interlibrary loan. Details can be found on our library homepage under the category [Services & FAQ](#).

### **Journals and Newspapers**

An overview of our printed and electronic newspapers and journals can be found in the Journal Database (ZDB). Current daily newspapers can be found in the Start-Up Lab in the ground floor of the main building.

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### **Learning Desks**

There are currently 16 desks available for concentrated learning. Two of them are equipped with a computer where you can use the internet, office applications and, on request, some electronic journals.

### **Make a Suggestion**

If there is a book or journal that you miss in our stock, please use the online form to make a suggestion.

[Research](#)

### **Online Catalogue**

To search the printed media and E-books of the library you can use our Online Catalogue. If you have a SRH library card, you can log in with your user ID and your date of birth to your personal account in order to renew or reserve printed media.

[Research](#)

### **OPUS SRH (Digital Repository)**

On OPUS SRH students and teaching staff can publish and search for academic documents of SRH University Berlin. Students can publish their own bachelor or master thesis in electronic form at no charge.

[Research](#)

### **Reference Management Software (Citavi)**

Citavi supports your scientific work from the early research up to your final script. Use the Internet for your research and collect adequate data by mouse click. You also have the possibility to create a bibliography in a common citation style automatically.

[Download](#)

[SRH License Key](#)

### **Registration/ Library Card**

It takes only a few minutes to register and receive your free library card. All we require for the registration is your student card.

### **Study Abroad Library**

We offer students information regarding semesters and internships abroad. Here you can gather information about our partner universities or read about the past experiences of SRH students.

### **TU Libraries**

If you cannot find what you are looking for at the SRH library we recommend you to research the stock of our cooperating partner, the Technical University Berlin. The cost of the user card will be borne by the university. Please contact the SRH library for the refund.

### **Research**

**Do you have any questions or requests? We are at your service.**

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