



## About the ZDB

The Zeitschriftendatenbank (ZDB) is the world's largest database for titles and holdings of printed and electronic journals, newspapers and collected editions.

The ZDB helps the fast and easy location of journals etc. If you are looking for a journal article you have to know the name of the journal in which it is published. You can order a copy of the article via the KOBV system.

**Requirements:** a valid library card (TU/ HU/FU etc.)

**Charge:** 1,50€ per journal article

**Delivery time:** approx. 1 week

**Link:** <http://www.zdb-opac.de/>

## Ordering journal articles

**Important to note:** You can only order articles from journals which are not available in your local library. In this case you have to make photocopies. Mostly journals are not for loan in libraries.

1. Log on to <http://www.zdb-opac.de/>.
2. Complete the search field with the title of the journal (not the title of the article) or the ISSN of the journal (recommended).
3. After you have found the title you are looking for, please click on "Order copy/loan request" in the menu on the left and then on the KOBV symbol. You will be directed to the online interlibrary loan system.
4. Register with your library card user number and password. Also select your local library from the drop-down menu.
5. Click on "Start" in the welcome window.
6. Make sure to fill in all fields with a \*.
7. Further costs may apply for articles longer than 20 pages. Fill in your personal cost limit in "Kostenübernahme". If you want to exclude any extra costs (especially for articles not longer than 20 pages), please replace the preset sum of 8€ with 0€.
8. At the bottom you can edit the "Lieferzeit" (delivery period) as well as general remarks.
9. Please confirm clicking on "Weiter". The following page gives you a summary of your order. Once you click on the button "Bestellen" your order is sent and can be seen in the user account of your local library. The article will be delivered to your home address.